EMPLOYEE
BULLETIN

EB No. 769   28 December 1979

AGENCY ENERGY CONSERVATION COMMITTEE

1.   Energy conservation continues to be one of our highest national priorities. Accordingly, an Agency Energy Conservation Committee has been created to direct and monitor this Agency's efforts in support of the national program.

2.   Committee members are as follows:

James H. McDonald, Director of Logistics, Directorate of Administration, Chairman

Office of Communications, Directorate of Administration   STAT

Office of Data Processing, Directorate of Administration   STAT

Office of Personnel Policy, Planning, and Management   STAT

Executive Officer, Directorate of Administration   STAT

Directorate of Operations   STAT

National Foreign Assessment Center

Directorate of Science and Technology

3.   The committee's responsibilities consist of but are not limited to:

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a.   Ensuring Agency compliance with appropriate statutes and Executive directives related to energy usage.

b.   Studying and developing internal programs for energy consumption and monitoring their compliance.   STAT

c.   Assisting in promoting good conservation practices among employees.

        d.   Reviewing all suggestions on energy conservation offered by Agency employees.

        4.   Cooperation with the committee is requested to aid in this energy conservation effort. Questions may be directed to any member of the committee or the Plans and Programs Staff, Office of Logistics, extension

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Energy Conservation

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